

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
November 14, 2018

The Board of Trustees of Vernon College met on Wednesday, November 14, 2018 at 11:30 p.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, and Mrs. Ann Wilson. Absent were Mr. Norman Brints, Vice-Chairman and Mrs. Anne Spears.

Others present were Dr. Dusty R. Johnston, President; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Mindi Flynn, Business Office Manager; Mrs. Melissa Elliott, Director of Financial Aid; Ms. Christina Feldman, Director of Continuing Education; Mr. Kevin Holland, Director of Campus Police; and Mary King, Administrative Secretary to the President. Guest present was Mr. Mark Potter of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Holt made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the October 10, 2018 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of October 31, 2018* in Garry David's absence. Mr. Ferguson made the motion, seconded by Mrs. Wilson, to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Wilson made the motion, seconded by Mr. Holt to approve the *Spring 2019 Continuing Education Schedule* with proposed tuition and fees, and to authorize the Associate Dean of Instruction to set tuition and fees for any additional classes that may develop during the spring term, as presented by Ms. Christina Feldman. The motion carried unanimously.

Action Item C

Mr. Ferguson made the motion, seconded by Mr. Holt to approve *Tax Resale Deeds* for property acquired and held in trust by the City of Vernon through tax foreclosure, and sold by Texas Communities Group on behalf of the taxing entities as presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items - There were no items for discussion or input.

Vernon College Foundation meeting update – Dr. Smith gave an update on the Vernon College Foundation annual board meeting held October 18, 2018 on the Vernon Campus. The current officers were re-elected for another year – Mrs. Helen Willingham as Chairperson, Mrs. Joni Streit as Vice Chairperson, and Ms. Sara Jane Snell as Secretary-Treasurer. The Board also re-elected Mrs. Dee Ann Martin for another 5-year term from 2018 through 2023. The Foundation also matched the proceeds from the 2018 Foundation On-Line Auction at this annual meeting. They had \$10,966.67 to award for departmental grants. The Board of Directors awarded grants to the following departments: ADN Program -- upgrades to the nursing lab; Chaparral Senior Center -- new flooring for dining room and bathrooms; and the Emergency Medical Services Program -- three new iPad pros and accessories. Dr. Johnston presented his president's report for the quarter, Garry David presented the financial report, and Michelle Alexander presented the philanthropy report. Dr. Johnston added there are two new open seats and hopefully those will be filled by the next meeting.

SACSCOC Reaffirmation on-site visit update – Mrs. Harkey stated that the SACSCOC reaffirmation on-site visit ended as excellent! There is a little work needed on the QEP side. She stated that through emails and comments during the exit conference, the committee informed her that this was their favorite visit of all the visits. That is a wonderful compliment for Vernon College. The sense of accomplishment and pride came to those who participated from the college. This is a long process and the SACSCOC Board will vote in June to reaffirm us. At that time, the College will issue a press release.

Review of 2017-2018 Annual Plan Summary - Mrs. Harkey presented the 2017-2018 Annual Plan Summary, which is the conclusion of the plan. Part of the ongoing process is there are three cycles taking place simultaneously. Finalizing the previous year, implementing the current year, and planning for the next year. The summary shows the activities where every component has checked off the box as achieved, not achieved or in progress, how it was assessed, and most importantly, the results for room for improvement.

Student Success Data Fact – Mrs. Harkey presented Vernon College History of Focus on Student Success as the Student Success Data Fact. We created this document in 2011. We provided part of the information for a grant that we participated in, called Student Success by the Numbers. As part of the grant, it was our job to combine information on what we were doing about Student Success. We put together a historical piece and it ended up being so useful for other things that we continue adding to it every year.

Dr. Johnston presented the Upcoming College Events:

- (1) Vernon College Annual Turkey Trot – Tuesday, November 13, 2018 3:00 pm – King Gymnasium – Vernon Campus
- (2) Vernon College Theatre Ensemble production “Horrors” – Thursday, November 15 thru Saturday, November 17, 2018 7:30 pm – Free Admission – accepting donation of a nonperishable food item – Osborne Administration Building Auditorium
- (3) Campuses Closed for Thanksgiving Holiday – November 21-24, 2018
- (4) SACSCOC Annual Conference – December 8-11, 2018 New Orleans, LA
- (5) Vernon College Board of Trustees meeting – Wednesday, December 12, 2018 11:30 am
- (6) Campuses Close for Christmas Holiday – Friday, December 21, 2018 12:00 noon. Campuses Open Monday, January 7, 2019

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Ferguson made the motion, seconded by Mrs. Wilson to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.


1. Employment
 1. Delilah Gonzales, Classified II, Counseling – CCC, effective November 12, 2018 with a salary of \$21,944.
2. Resignation
 1. Lashaunda Spurgeon, Head Volleyball Coach – Vernon, effective December 31, 2018

Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to go into closed session at 12:10 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

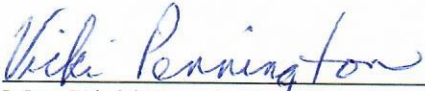
Open Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington, to reconvene at 12:53 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Mr. Ferguson made the motion, seconded by Mr. Holt to adjourn the meeting at 12:55 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary